

CASS COUNTY BOARD MEETING

February 13, 2017

The Cass County Board met in the Courthouse, in the Courtroom, on Monday, February 13, 2017 at the hour of 7:00 P.M.

Present: David E. Parish  
Chairman

Attest: Shelly Wessel  
Cass County Clerk

The meeting was called to order by Chairman Parish, who directed the Clerk to call roll.

Roll Call:

Parish	Present	Barnett	Present	Noe	Present
Lynn	Absent	Hagloch	Absent	Schaefer	Present
Starkey	Preset	Douglass	Present	Merriman	Present
Wessel	Present	Brannan	Present		

As a result of the roll call the Clerk states that all board members except board members Lynn and Hagloch are present.

Chairman Parish states we do have a quorum.

Chairman Parish now leads the board in the pledge of allegiance.

The Clerk next reads the minutes from the January 9, 2017 Cass County Board Meeting.

Merriman makes a motion to approve the minutes and Lynn seconds the motion. The vote is by acclamation and declared carried.

The Chairman directs the Clerk to read the Correspondence.

The Clerk states numerous employees from offices in the courthouse and all of the employees from the Highway department, and Board member Douglass attended a CPR/Defibrillater training

course held at the courthouse on Friday February 10, 2017. The county employees in attendance are now certified.

The Clerk states Circuit Clerk, Chere Kay Garner's father-in-law passed away last week. Several employees and Chairman Parish contributed to purchase a floral arrangement to be sent to the services.

The Clerk states she has received a proposed second amendment to the Ashland TIF district.

The Clerk states military ballots are due to go out on February 18, 2017. The export of the ballot was sent to the vendor for printing when Clerk Wessel received notification that a judge signed an order to allow a question to establish an Arenzville Fire Protection District on the ballot.

The Clerk states the voters have been recoded and the ballots are ordered. The first day for Early Voting in the Clerk's office is February 23.

The Clerk next states the Agreements with Hutchison and Artison have been received and signed and are attached.

Chairman Parish next calls for reports from the standing committees:

Clerk Wessel, reports the Courthouse and Jail committee met on February 9th and approved all bills as presented.

Merriman reports the Road and Bridge committee met on February 6, 2017 and approved all bills.

Merriman, Chairman of the Public Safety, Environment and Housing Committee reports the committee met on January 23, 2017.

Merriman reports Cass Rural Water is ready as soon as the weather permits.

Merriman reports Animal Control met on January 26, 2017, but does not have the report with him.

Brannan reports the Housing Committee met on January 5th. There is nothing to report on Virginia's affordable housing.

Riverside, Garnier, Lynn, and Six each had one vacancy. Houston and Arenzville had four vacancies, and Parkside was full.

Nominations were received for Chairman and Vice Chairman. Laymon Carter was re-elected as Chairman and Milton Edge was re-elected as Vice Chairman.

Disclosures for the lawsuit had to be filed in February, and the jury trial is set for April.

Merriman reports Public Safety will meet February 27, 2017, at 6:30 p.m. The committee has decided to change their monthly meeting time to 6:30 due to a conflict with other meetings. A notice will be sent to the press and the Directory will be updated.

Merriman, Chairman of the Supervisor of Assessments Committee, states a meeting was held January 30, 2017. Merriman reports that Terri published on January 19th, and only 26 complaints had been received at that time. The last day to file a complaint is February 18, 2017.

Schaefer states a meeting of the Policy and Procedures committee will be held Friday, February 24<sup>th</sup> at 2:00 p.m. at the Courthouse.

Schaefer, liaison for Arenzville Rural Water reports they had a 12% loss last month. Phase 3 is being considered.

Schaefer, Liaison to Mental Health states a meeting was held. The lack of funding and personnel matters were discussed.

There are no reports from the following committees:

Legislative

Finance & Judiciary

Liquor Control

Economic Development

Insurance and Bonds

E-9-1-1

Resource Conservation

Cooperative Extension

MCS

O.E.D.C. Tourism

TIF

The Board next moves on to new business.

The Chairman presents the appointment of John Briar to Jobs Creek Drainage District for a term ending September 2019.

Barnett makes a motion to approve the appointment and Noe seconds the motion. The vote is by acclamation and declared carried.

The Chairman next presents confirmation of the Judge's Appointment of Public Defender and Assistant Public Defender.

Merriman makes a motion to approve the confirmation of T.J. Wessel as Public Defender and Douglass seconds the motion.

The Chairman directs the Clerk to call roll.

The Clerk calls roll.

Roll Call:

Parish	Yes	Barnett	Present	Noe	Yes
Lynn	Absent	Hagloch	Absent	Schaefer	Present
Starkey	Yes	Douglass	Yes	Merriman	Yes
Wessel	Present	Brannan	Yes		

As a result of the roll call, six members have voted in the Affirmative. Chairman Parish declares the motion carried.

Merriman makes a motion to approve the confirmation of Richard Mann as Assistant Public Defender and Douglass seconds the motion.

The Chairman directs the Clerk to call roll.

The Clerk calls roll.

Roll Call:

Parish	Yes	Barnett	Present	Noe	Yes
Lynn	Absent	Hagloch	Absent	Schaefer	Present
Starkey	Yes	Douglass	Yes	Merriman	Yes
Wessel	Present	Brannan	Yes		

As a result of the roll call, six members have voted in the Affirmative. Chairman Parish declares the motion carried.

The Chairman next presents the Contract for Public Defender and Assistant Public Defender. Douglass makes a motion to approve the contract and Brannan seconds the motion. The vote is by acclamation and declared carried.

The Chairman presents a Resolution Transferring Funds from the General Fund to Capital Improvement. This transfer is necessary to cover costs of the hallway renovations. Merriman makes a motion to approve the Resolution and Wessel seconds. The vote is by acclamation and declared carried.

The Chairman next moves to other new business. Tim Icenogle, Highway Engineer states that the GIS system has been very helpful to the Clerk's Office with recoding the voters for the proposed fire protection districts.

The clerk next presents the monthly reports for the Sheriff, Treasurer, Zoning Officer, County Clerk, Circuit Clerk, and Death Examiner. A motion to receive the reports is made by Schaefer and seconded by Starkey. The vote is by acclamation and declared carried.

The approval of claims is next presented. A motion to approve the claims is made by Douglass and seconded by Brannan. Chairman Parish directs the Clerk to call roll.

The Clerk calls roll.

Roll Call:

Parish	Yes	Barnett	Yes	Noe	Yes
Lynn	Absent	Hagloch	Absent	Schaefer	Yes
Starkey	Yes	Douglass	Yes	Merriman	Yes
Wessel	Yes	Brannan	Yes		

As a result of the roll call, the Clerk states that all members present have voted in the affirmative. Chairman Parish declares the motion carried.

The Chairman states there are no matters to discuss in Executive Session.

At approximately 7:42 p.m., a motion to adjourn and reconvene on the night of March 13, 2017 is made by Wessel and seconded by Noe. The vote is by acclamation and declared carried.