

CASS COUNTY BOARD MEETING

May 14, 2018

The Cass County Board met in the Courthouse, in the Courtroom, on Monday, May 14, 2018 at the hour of 7:00 P.M.

Present: David E. Parish
Chairman

Attest: Shelly Wessel
Cass County Clerk

The meeting was called to order by Chairman Parish, who directed the Clerk to call roll.

Roll Call:

Parish	Present	Barnett	Present	Noe	Present
Gabbert	Present	Hagloch	Present	Schaefer	Present
Starkey	Present	Douglass	Present	Merriman	Present
Wessel	Present	Brannan	Present		

As a result of the roll call the Clerk states that all board members are present.

Chairman Parish states we do have a quorum.

Chairman Parish now leads the board in the Pledge of Allegiance.

Chairman Parish then asks if there are any public comments. There are no public comments.

The clerk next reads the minutes from the April 9, 2018 Cass County Board meeting.

Chairman Parish then asks if there are any corrections or additions to the minutes. Hagloch states the wording of the Public Safety Meeting should be changed to "will be held on April 23, 2018." Merriman makes a motion to approve the minutes

"as amended." Brannan seconds the motion. The vote is by acclamation and declared carried.

The Chairman directs the clerk to read the correspondence.

The Clerk states she would like to thank Tim Icenogle as GIS Coordinator for producing shape files of the Cass County precinct boundaries and of our parcels for election data series in preparation of the 2020 census.

The Clerk also states she has been working with Tim Icenogle, Terri Cooper, and Travis Cox on coding and preparing for the tax extension process. She states the final multiplier was received on Friday, May 11, 2018 and the file shift was completed today. She anticipates cutting rates by the end of the week.

Chairman Parish next calls for reports from the standing committees:

Travis Cox reports on behalf of the Eastern Cass County Ambulance. He states three employees have been hired. Cox states it is difficult to estimate what the annual profit will be with only 2 months, but using the numbers available he is optimistically estimating an annual profit of \$80,000.

Cox states he may not have a report by the date of each Board meeting. There has been positive feedback from both citizens and the Ambulance employees.

Douglass makes a motion to receive the report and Starkey seconds the motion. The vote is by acclamation and declared carried.

Barnett, reporting for the Courthouse and Jail Committee, states the committee met on May 10, 2018 and approved all bills as presented.

Hagloch, chairman of the Road and Bridge committee reports the committee met on May 7th and approved all bills.

Merriman, Chairman of Public Safety, Environment and Housing Committee reports they met on April 23, 2018.

Animal Control met on April 26th. Six dogs were picked up. Three were returned to the owners, one was adopted, and two were euthanized.

The Cass Rural Water Committee met on April 17 and will meet again on May 15 at 6 p.m.

Brannon reports that the Health Board met on April 25th. The health department has hired a receptionist and a medical assistant. The Hospice dinner went very well.

Barnett, liaison of the Finance and Judiciary committee states budget meetings have been scheduled for the satellites on June 29th at 8:30 a.m. in the jury room. The budget meetings for the officers are scheduled for July 27th at 8:30 a.m. in the jury room.

Merriman, Chairman of the Supervisor of Assessments Committee reports that the committee met on April 16, 2018. Merriman states the Board of Review went well.

Merriman states that an ad was ran in the newspaper for two weeks for the opening in the assessor's office and hopes there will be some good candidates to interview.

The next Supervisor of Assessments meeting will be held May 21 at 6 p.m.

Schaefer, Chairman of the Policies and Procedures Committee states an issue with the Employee Policy Manual was brought to his

attention. After discussion the Board decides to keep the policy in place as it is written.

Hagloch of E-911 reports they met on April 23rd and approved all bills.

Schaefer, Liaison of Arenzville Rural Water reports meeting on April 17th. Twenty-two more people have signed up in a ten mile area.

Noe, Liaison of OEDC, reports a meeting was held on April 26th. Kelly Cagle, guest speaker, spoke about the effects of Asian Carp on the environment. It is estimated that there are 4000 Asian Carp for every mile of river.

Noe states Missy Espinoza reported they will be tearing down part of the boardwalk.

Hollie Reid reported Chandlerville is having some levy issues.

Chad Winters reported the road work for Virginia Affordable Housing should begin this month. Winters also reported a Mexican restaurant may be opening in Virginia.

Schaefer, Liaison of Mental Health, reports the board met April 18th. The SASS program has been renamed New Hope. It is a program for younger kids. A five mile walk was held May 12, 2018 to help raise awareness of the Mental Health Association.

Starkey reports Beardstown TIF met on April 17th. Colwell's Memorial Home, Main Street Tap, Kleinschmidt Insurance Agency, and the VFW applied for TIF funds. The funds were approved for Main Street, Kleinschmidt's, and the VFW. Colwell's was put on hold due to the location.

There are no reports from the following committees:

Legislative

Insurance and Bonds

Liquor control

Economic Development

MCS

Cooperative Extension

Resource Conservation

OEDC Tourism

The board now moves on to new business.

Tim Icenogle presents the Quality Based Selection Process for approval. The process is required to utilize federal funds for engineering. Wessel makes a motion to adopt the Quality Based Selection Process and Barnett seconds the motion. The vote is by acclamation and declared carried.

Icenogle next states he is sending a letter of support for the US Army Corps of Engineer Study. The letter states the Highway Department will gladly provide "in kind" services, however financial support cannot be provided.

Icenogle next presents an Engineering Service Agreement with Hutchison Engineering for a bridge replacement on Garner Road. Merriman makes a motion to approve the agreement and Schaefer seconds the motion. The vote is by acclamation and declared carried.

Chairman Parish next presents a Resolution to increase Minimum Bid for Cass County Trustee Sealed Bid Auction. Douglass makes a motion to approve the Resolution and Wessel

seconds the motion. The vote is by acclamation and declared carried.

Icenogle states all E-9-1-1 equipment has been received. He also states the new GIS photos are done and Terri Cooper has access to them.

Chairman next presents Resolutions Establishing Compensation and Disbursement Practices for Elected Officials and County Board Members. Starkey makes a motion to approve the resolution and Hagloch seconds the motion. The vote is by acclamation and declared carried.

The Chairman presents an Amendment to the Employee Policy Manual to include the Officers in the sick day accumulation for IMRF purposes only. Barnett makes a motion to approve the amendment and Merriman seconds the motion. The vote is by acclamation and declared carried.

Chairman Parish next presents a Resolution calling for the General Assembly to oppose increasing the age of "delinquent minors". Douglass makes a motion to approve the Resolution and Brannan seconds the motion. The vote is by acclamation and declared carried.

Chairman Parish next presents a Cass County Trustee Resolution. A motion is made by Schaefer to approve the Resolution and Noe Seconds the motion. The vote is by acclamation and declared carried.

Board Member Wessel submits a letter of resignation. Wessel states due to a new job he is not able to regularly attend meetings. Merriman makes a motion to accept the resignation "with regret" and Schaeffer seconds the motion. The vote is by acclamation and declared carried.

The Clerk next presents the monthly reports for the Sheriff, Treasurer, Zoning Officer, Circuit Clerk, County Clerk, Death Examiner, Maintenance Engineer, State's Attorney, and Public Defender. A motion to receive the reports is made by Brannan and seconded by Noe. The vote is by acclamation and declared carried.

The approval of claims is presented. A motion to approve the claims is made by Barnett and seconded by Wessel. Chairman Parish directs the Clerk to call roll.

The Clerk calls roll.

Roll Call:

Parish	Yes	Barnett	Yes	Noe	Yes
Gabbert	Yes	Hagloch	Yes	Schaefer	Yes
Starkey	Yes	Douglass	Yes	Merriman	Yes
Wessel	Yes	Brannan	Yes		

As a result of the roll call, the Clerk states that all members have voted in the affirmative. Chairman Parish declares the motion carried.

Travis Cox states he received an invitation to the Ground Breaking Ceremony for the Virginia Public Housing.

The Chairman states there are no matters to discuss in Executive Session.

At approximately 7:58 p.m., a motion to adjourn and reconvene on the night of June 11, 2018 is made by Wessel and seconded by Douglass. The vote is by acclamation and declared carried.