

CASS COUNTY BOARD MEETING

April 24, 2020

Special Board Meeting

The Cass County Board met via teleconference, on Monday, April 24, 2020 at the hour of 1:00 P.M.

Present: Mike Barnett
Chairman

Attest: Shelly Wessel
Cass County Clerk

The meeting was called to order by Chairman Barnett, who directs the Clerk to call roll.

Roll Call:

Barnett	Present	Noe	Present	Schaefer	Absent
Massie	Present	Hagloch	Present	Merriman	Present
Starkey	Present	Douglass	Present	Hance	Present
Wessel	Present	Brannan	Present		

As a result of the roll call, the Clerk states that all board members are present except for Schaefer.

Chairman Barnett now leads the board in the Pledge of Allegiance.

Chairman Barnett states there is a quorum.

Chairman Barnett states that he received the Agreements to Provide Subsidiary Funding and Support of Emergency Ambulance Service for Eastern and Western Cass County.

The only change to the agreements is the date of the agreements.

The date of both agreements is May 1, 2020 to April 30, 2020

A motion to approve the agreement for Eastern Cass County is made by Douglass and seconded by Noe.

The Chairman directs the clerk to call roll.

Roll Call:

Barnett	Yes	Schaefer	Absent	Wessel	Yes
Hagloch	Yes	Starkey	Yes	Noe	Yes
Douglass	Yes	Massie	Yes	Brannan	Yes
Hance	Yes				

As a result of the roll call the Clerk states that all board members present have voted in the affirmative.

The Chairman declares the motion carried.

(See Attached Agreement for Eastern Cass County)

A motion to approve the agreement for Western Cass County is made by Merriman and seconded by Wessel.

The Chairman directs the clerk to call roll.

Roll Call:

Barnett	Yes	Schaefer	Absent	Wessel	Yes
Hagloch	Yes	Starkey	Yes	Noe	Yes
Douglass	Yes	Massie	Yes	Brannan	Yes
Hance	Yes				

As a result of the roll call the Clerk states that all board members present have voted in the affirmative.

The Chairman declares the motion carried.

(See Attached Agreement for Western Cass County)

ORDINANCE NO. 2020 - AME-3

AN ORDINANCE AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH CASS COUNTY, ILLINOIS

WHEREAS, the City of Beardstown ("City") and Cass County, Illinois ("County") are each public agencies within the meaning of the Intergovernmental Cooperation Act, as set forth in 5 ILCS 220/1 *et seq.*; and

WHEREAS, Article VII, Section X, of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act authorize units of local government to enter into Intergovernmental Agreements pertaining to intergovernmental activities; and

WHEREAS, the County has requested that the City provide emergency ambulance services throughout eastern Cass County; and

WHEREAS, the City is a non-home rule unit of government which has the authority to provide emergency ambulance services; and

WHEREAS, the City owns and operates an emergency ambulance service which would be available to provide ambulance services throughout eastern Cass County pursuant to contractual payments by the County to the City; and

WHEREAS, based on the foregoing, the City has agreed to provide emergency ambulance services throughout eastern Cass County as set forth herein and as more fully set forth in the Intergovernmental Agreement attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, by the City of Beardstown, Cass County, Illinois, as follows:

Section 1. The recitals set forth above are incorporated herein and made apart hereof.

Section 2. The Intergovernmental Agreement between Cass County, Illinois, and the City of Beardstown, Illinois, for the purpose of providing emergency ambulance services throughout eastern Cass County, Illinois, and substantially in the form of the copy of said Agreement attached to and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 3. The City Council of the City of Beardstown authorizes the Mayor to execute and deliver, and the City Clerk to attest to said execution, of said Agreement as so authorized and approved for and on behalf of the City of Beardstown, Illinois.

Section 4. This Ordinance shall take effect immediately upon its passage and approval as provided by law.

Adopted/Rejected this 21st day of April, 2020, by vote of the City Council of the City of Beardstown as follows:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Sally Lael	_____	_____	_____
Ron Culves	_____	_____	_____
Gabe Seward	_____	_____	_____
Mary Davis	_____	_____	_____
Missy Meyer	_____	_____	_____
Robert Burget	_____	_____	_____
Tim Harris	_____	_____	_____

PASSED BY A MAJORITY OF THE COUNCIL MEMBERS THEN HOLDING OFFICE IN THE CITY OF BEARDSTOWN, ILLINOIS, IN PUBLIC THIS 21ST DAY OF APRIL, 2020.

Attest:

City Clerk, City of Beardstown

Mayor, City of Beardstown

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**AN AGREEMENT TO PROVIDE SUBSIDIARY FUNDING IN
SUPPORT OF EMERGENCY AMBULANCE SERVICE FOR
EASTERN CASS COUNTY, ILLINOIS**

WHEREAS, the citizens of Cass County did elect by referendum to establish a general levy to support or otherwise subsidize the provision of emergency ambulance services for the inhabitants of said County; and

WHEREAS, the City of Beardstown, Illinois, has operated an ambulance service for a long time prior hereto during which it has provided emergency ambulance service to its own citizens as well as those of western Cass County pursuant to a separate written agreement; and

WHEREAS, the County Board of Cass County believes that it is in the best interest of the citizens of eastern Cass County that emergency ambulance service be provided and maintained for the citizens of eastern Cass County during the term of this agreement and has determined that the most efficient method of providing such emergency ambulance service is through a financial subsidy provided to the City of Beardstown, an existing public provider of emergency ambulance services; and

WHEREAS, the County Board of Cass County and the City of Beardstown elect to define, limit, or otherwise regulate the uses for and the conditions under which the City of Beardstown may receive public revenues for providing ambulance service to eastern Cass County.

NOW, THEREFORE, the County Board of Cass County and the City of Beardstown establish the agreement produced below as the sole document outlining the relationship between Cass County and the City of Beardstown for the provision of emergency ambulance services to eastern Cass County together with all terms, conditions, and contractual stipulations as may appertain thereto:

AGREEMENT

In consideration of the mutual promises of the parties hereto as hereinafter set forth, the County Board of Cass County (hereinafter, "Cass County") and the municipal corporation of the City of Beardstown (hereinafter, "City") agree as follows:

1. City shall provide prompt and efficient emergency ambulance service to the inhabitants of eastern Cass County (hereinafter, "ECC") for the period of 1 May 2020 through 30 April 2021. ECC shall consist of the portion of the County east of the line indicated on the map attached hereto as Exhibit A.
2. Such service shall be in full compliance with applicable state laws. The City shall exert a good faith effort to achieve and maintain accreditation as an Advanced Life Support Agency (ALS).
3. In addition to the standards mandated through its ALS status, City shall provide services according to the following specifications:
 - a. The City shall provide properly equipped and maintained ambulances to be located within eastern Cass County. To facilitate this requirement, the Cass County Highway Department will provide accommodations for City ambulance personnel and adequate garage space for City ambulances in one or more Cass County Highway buildings in Virginia, Illinois. During the term of this agreement, Cass County will provide all utilities for such building(s), including heat, electricity, water, and sewer, and will pay for any required renovations the parties may agree

upon, any required maintenance on the building(s), and all insurance for the building(s). City will provide any required separate telephone, cable, and internet services for said building(s).

- b. Cass County will lease space in the aforesaid described building(s) to the City for the sum of \$1.00 per year.
- c. A 24 hour communications and dispatch system shall be maintained at all times.
- d. A properly trained full and part-time crew commensurate with City's level of service activity shall be maintained in eastern Cass County by the City.

4. City shall adhere to its budget as presented to the Cass County Board on or before April 30 of each year of this agreement; however, it is understood that the City may shift funds between line items up to, but not beyond, any fiscal limitations as may be provided for by statute for municipal corporations. A copy of said budget is or will be attached hereto and incorporated herein as Exhibit B.

Notwithstanding the liberty granted above, City shall only make or obligate expenditures that are materially necessary to the provision of emergency ambulance services and are compatible with commonly acceptable uses of public monies.

5. City shall maintain a standardized set of books or financial records sufficient to allow for the proper tracking of receipts, receivables, expenditures, obligations, and all other income or revenue attributable to the emergency ambulance service being provided in eastern Cass County. Such books shall be open to inspection by the County Board of Cass County and the Cass County Treasurer, or by their agents, throughout the life of this agreement and for a period of two (2) years thereafter. The existing accounting and fiscal procedures mandated for municipal corporations shall be deemed sufficient for purposes of this paragraph.

6. City shall forward to the Cass County Treasurer all such reports, audits, and regularly prepared information as are used by the City in effecting proper management and supervision of this municipal service. In addition, City shall forward to the Cass County Treasurer a monthly operating report, which shows all receipts, receivables, expenditures, obligations, and all other income or revenue attributable to the emergency ambulance service being provided in eastern Cass County, which the County shall distribute to the municipalities of Ashland, Chandlerville, and Virginia, and to the seven township governments located in eastern Cass County.

In addition to the mandatory reporting above, the County Board of Cass County and its Ambulance Service Committee shall have the right to require such other information as they deem necessary for the proper administration of this agreement.

7. The County Board of Cass County will maintain the County Ambulance Service tax levy at the maximum rate of 0.25% permitted under 55 ILCS 5/5-1028. However, since the term of this agreement overlaps the County's fiscal year (ending November 30th), the sum appropriated by the County to subsidize City under this agreement shall be simply 48% of the total revenue derived from the Ambulance Service levy for the County's FY 2020 and for the period of December 1, 2020 through April 30, 2021. The City shall have the option at any time of requesting and receiving advance distributions of tax levy funds; however, no more than 75% of the anticipated tax levy funds due to the City shall be disbursed prior to September 1 of each year. In no case shall disbursements to the City exceed the actual sums collected and apportioned for this agreement. Accordingly, should this agreement not be renewed, then the City will be entitled to only tax levy funds apportioned for the term of this agreement. All tax levy funds will be disbursed by Cass County's fiscal year end.

At the end of the term of this agreement, should the City's financial records maintained under this agreement show a net operating loss for the provision of emergency ambulance service to eastern Cass County during the term of the agreement, Cass County will reimburse City in the amount of that loss if no net operating gain was realized by the City for the prior year. However, if the City realized a net operating gain for the prior year for the provision of emergency ambulance service to eastern Cass County, then, in said event, any such loss shall be reduced by the amount of said gain.

The Cass County Treasurer and the City Clerk are hereby designated to act on behalf of the parties to implement any necessary procedures to facilitate the distributions required by the terms of this agreement.

In all cases, it is explicitly understood that all funds disbursed under this agreement is for compensation of services rendered by City pursuant to this agreement during the year of disbursement, and that such disbursements shall be contingent upon the provision of satisfactory service and compliance with contractually obligated stipulation as defined and set forth in this agreement.

8. To the extent that City requests advance distributions of tax levy funds, it may become necessary for the County to issue warrants in anticipation of revenue for the Ambulance Services tax levy. In recognition of this fact, the County Treasurer of Cass County is authorized to issue such warrants of sufficient sums and durations necessary to accomplish the prompt payment of contractually agreed installments described above. Further, the Cass County Treasurer is directed to repay such warrants from the gross receipts of real estate tax payments for the current tax year.

9. It is understood that all payments made to City shall be for services rendered in strict compliance with terms, conditions, and standards set forth in this agreement, and that the Ambulance Service Committee of the Cass County Board shall have the authority to delay, deny, or reduce such payments when there is reasonable cause to believe that City is in non-compliance with any terms or stipulations of this agreement. Any such action by this committee shall be subject to review by the Cass County Board at its next session.

10. This agreement contains all terms and conditions agreed to by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist and bind the parties hereto without such being presented to and ratified by the Cass County Board as a proper modification to this agreement.

11. All of the provisions and conditions herein contained shall run to, bind, and/or insure to the benefits of the heirs, executors, administrators, or assigns of each party.

12. This agreement shall in all respects be interpreted, construed, and given effect according to the laws of the State of Illinois.

13. It is understood that City is not an agent of Cass County and agrees to indemnify and hold harmless Cass County in the event of any claim made against the County arising from any act or omission involving the services. Therefore, City agrees to obtain and keep in force such liability insurance and/or malpractice insurance as is standard in this line of business.

14. Should either party elect not to renew this agreement, this decision must be conveyed in writing to the other party at least 90 days prior to the expiration of this agreement.

Signed this _____ day of April, 2020.

Leslie Harris, Mayor
City of Beardstown

Michael Barnett, Chairman
Cass County Board

NOW, THEREFORE, IT IS ORDERED BY THE COUNTY BOARD OF CASS COUNTY, ILLINOIS, that the above agreement, when properly executed by all parties, shall be in effect and shall govern all aspects of the relationship existing between Cass County and the municipal corporation of the City of Beardstown regarding the provision of emergency ambulance services for eastern Cass County.

Resolved this _____ day of April, 2020 by the County Board of Cass County in regular session by:

Michael Barnett, Chairman of the Board

NOW, THEREFORE, IT IS ORDAINED BY THE CITY OF BEARDSTOWN, ILLINOIS, that the above agreement, when properly executed by all parties, shall be in effect and shall govern all aspects of the relationship existing between Cass County and the municipal corporation of the City of Beardstown regarding the provision of emergency ambulance services for eastern Cass County.

Ordained this 21st day of April, 2020 by the City of Beardstown, Illinois, in regular session by:

Leslie Harris, Mayor, City of Beardstown

Attest:

Brian Ruch, City Clerk, City of Beardstown

AN ORDINANCE AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH CASS COUNTY, ILLINOIS

WHEREAS, the City of Beardstown (“City”) and Cass County, Illinois (“County”) are each public agencies within the meaning of the Intergovernmental Cooperation Act, as set forth in 5 ILCS 220/1 *et seq.*; and

WHEREAS, Article VII, Section X, of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act authorize units of local government to enter into Intergovernmental Agreements pertaining to intergovernmental activities; and

WHEREAS, the County has requested that the City provide emergency ambulance services throughout western Cass County; and

WHEREAS, the City is a non-home rule unit of government which has the authority to provide emergency ambulance services; and

WHEREAS, the City owns and operates an emergency ambulance service which would be available to provide ambulance services throughout western Cass County pursuant to contractual payments by the County to the City; and

WHEREAS, based on the foregoing, the City has agreed to provide emergency ambulance services throughout western Cass County as set forth herein and as more fully set forth in the Intergovernmental Agreement attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, by the City of Beardstown, Cass County, Illinois, as follows:

Section 1. The recitals set forth above are incorporated herein and made apart hereof.

Section 2. The Intergovernmental Agreement between Cass County, Illinois, and the City of Beardstown, Illinois, for the purpose of providing emergency ambulance services throughout western Cass County, Illinois, and substantially in the form of the copy of said Agreement attached to and hereby incorporated by reference, be and the same is hereby authorized and approved.

Section 3. The City Council of the City of Beardstown authorizes the Mayor to execute and deliver, and the City Clerk to attest to said execution, of said Agreement as so authorized and approved for and on behalf of the City of Beardstown, Illinois.

Section 4. This Ordinance shall take effect immediately upon its passage and approval as provided by law.

Adopted/Rejected this 21st day of April, 2020, by vote of the City Council of the City of Beardstown as follows:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Sally Lael	_____	_____	_____
Ron Culves	_____	_____	_____
Gabe Seward	_____	_____	_____
Mary Davis	_____	_____	_____
Missy Meyer	_____	_____	_____
Robert Burget	_____	_____	_____
Tim Harris	_____	_____	_____

PASSED BY A MAJORITY OF THE COUNCIL MEMBERS THEN HOLDING OFFICE IN THE CITY OF BEARDSTOWN, ILLINOIS, IN PUBLIC THIS 21ST DAY OF APRIL, 2020.

Attest:

City Clerk, City of Beardstown

Mayor, City of Beardstown

**AN AGREEMENT TO PROVIDE SUBSIDIARY FUNDING IN
SUPPORT OF EMERGENCY AMBULANCE SERVICE FOR
WESTERN CASS COUNTY, ILLINOIS**

WHEREAS, the citizens of Cass County did elect by referendum to establish a general levy to support or otherwise subsidize the provision of emergency ambulance services for the inhabitants of this County; and

WHEREAS, the County Board of Cass County has the responsibility to determine the need for these services on a year-by-year basis, to levy such taxes as do not exceed the maximum rate allowed, and to provide for the proper fiscal administration of revenue so derived; and

WHEREAS, the County Board of Cass County finds that there will be a need to financially support the provision of emergency ambulance services within western Cass County during the term of this agreement and determines that the most efficient method of support is through a financial subsidy provided to the City of Beardstown, an existing public provider of emergency ambulance services; and

WHEREAS, the County Board of Cass County elects to define, limit, or otherwise regulate the uses for and the conditions under which the City of Beardstown may receive public revenues.

NOW, THEREFORE, the County Board of Cass County and the City of Beardstown establish the agreement produced below as the sole document outlining the relationship between Cass County and the City of Beardstown for the provision of emergency ambulance services to western Cass County together with all terms, conditions, and contractual stipulations as may appertain thereto:

AGREEMENT

In consideration of the mutual promises of the parties hereto as hereinafter set forth, the County Board of Cass County (hereinafter, "Cass County") and the municipal corporation of the City of Beardstown (hereinafter "City") agree as follows:

1. City shall provide prompt and efficient emergency ambulance service to the inhabitants of western Cass County for the period of 1 May 2020 through 30 April 2021. Western Cass County shall consist of the portion of the County (excluding the City of Beardstown) west of the line indicated on the map attached hereto as Exhibit A.
2. Such service shall be in full compliance with applicable state laws. City shall exert a good faith effort to achieve and maintain accreditation as an Advanced Life Support Agency (ALS).
3. In addition to the standards mandated through its ALS status, City shall provide services according to the following specifications:
 - a. Properly equipped and maintained ambulances shall be located within western Cass County, which may include the City of Beardstown;
 - b. A 24 hour communications and dispatch system shall be maintained at all times;
 - c. A properly trained full and part-time crew commensurate with City's level of service activity shall be maintained;

4. City shall adhere to its budget as presented to the Cass County Board; however, it is understood that the City may shift funds between line items up to, but not beyond, any fiscal limitations as may be provided for by statute for municipal corporations. A copy of said budget is or may be attached hereto and incorporated herein as Exhibit B.

Notwithstanding the liberty granted above, City shall only make or obligate expenditures that are materially necessary to the provision of emergency ambulance services and are compatible with commonly acceptable uses of public monies.

5. City shall maintain a standardized set of books or financial records sufficient to allow for the proper tracking of receipts, receivables, expenditures, obligations, and all other income or revenue. Such books shall be open to inspection by the County Board of Cass County, or by its agents, throughout the life of this agreement and for a period of two (2) years thereafter. The existing accounting and fiscal procedures mandated for municipal corporations shall be deemed sufficient for purposes of this paragraph.

6. City shall forward to the Cass County Clerk all such reports, audits, and regularly prepared information as are used by the City in effecting proper management and supervision of this municipal service.

In addition to the mandatory reporting above, the County Board of Cass County and its Ambulance Service Committee shall have the right to require such other information as they deem necessary for the proper administration of this agreement.

7. The County Board of Cass County will maintain the County Ambulance Service tax levy at the maximum rate of 0.25% permitted under 55 ILCS 5/5-1028. However, since the term of this agreement overlaps the County's fiscal year (ending November 30th), the sum appropriated by the County to subsidize City under this agreement shall be simply 52% of the total revenue derived from the Ambulance Service levy for the County's FY 2020 and the period of December 1, 2020 through April 30, 2021. The City shall have the option at any time of requesting and receiving advance distributions of tax levy funds; however, no more than 75% of the anticipated tax levy funds due to the City shall be disbursed prior to September 1 of each year. In no case shall disbursements to the City exceed the actual sums collected and apportioned for this agreement. Accordingly, should this agreement not be renewed, then the City will be entitled to only tax levy funds apportioned for the term of this agreement. All tax levy funds will be disbursed by Cass County's fiscal year end.

In all cases, it is explicitly understood that each installment disbursed is for compensation of services rendered by City pursuant to this agreement during the year of disbursement, and that such disbursements shall be contingent upon the provision of satisfactory service and compliance with contractually obligated stipulation as defined and set forth in this agreement.

8. To the extent that City requests advance distributions of tax levy funds, it may become necessary for the County to issue warrants in anticipation of revenue for the Ambulance Services tax levy. In recognition of this fact, the County Treasurer of Cass County is authorized to issue such warrants of sufficient sums and durations necessary to accomplish the prompt payment of contractually agreed installments described above. Further, the Cass County Treasurer is directed to record the interest charges for such warrants and to subtract the same from the last installment made to City.

9. It is understood that all payments made to City shall be for services rendered in strict compliance with terms, conditions, and standards set forth in this agreement, and that the Ambulance Service Committee of the Cass County Board shall have the authority to delay, deny, or reduce such payments when there is reasonable cause to believe that City is in non-compliance with any terms or stipulations of this agreement. Any such action by this committee shall be subject to review by the Cass County Board at its next session.

10. This agreement contains all terms and conditions agreed to by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist and bind the parties hereto without such being presented to and ratified by the Cass County Board as a proper modification to this agreement.

11. All of the provisions and conditions herein contained shall run to, bind, and/or insure to the benefits of the heirs, executors, administrators, or assigns of each party.

12. This agreement shall in all respects be interpreted, construed, and given effect according to the laws of the State of Illinois.

13. It is understood that City is not an agent of Cass County and agrees to indemnify and hold harmless Cass County in the event of any claim made against the County arising from any act or omission involving the services. Therefore, City agrees to obtain and keep in force such liability insurance and/or malpractice insurance as is standard in this line of business.

14. Should either party elect not to renew this agreement, this decision must be conveyed in writing to the other party at least 90 days prior to the expiration of this agreement.

Signed this _____ day of April, 2020.

Leslie Harris, Mayor
City of Beardstown

Michael Barnett, Chairman
Cass County Board

NOW, THEREFORE, IT IS ORDERED BY THE COUNTY BOARD OF CASS COUNTY, ILLINOIS, that the above agreement, when properly executed by all parties, shall be in effect and shall govern all aspects of the relationship existing between Cass County and the municipal corporation of the City of Beardstown regarding the provision of emergency ambulance services for western Cass County.

Resolved this _____ day of April, 2020 by the County Board of Cass County in regular session by:

Michael Barnett, Chairman of the Board

NOW, THEREFORE, IT IS ORDAINED BY THE CITY OF BEARDSTOWN, ILLINOIS, that the above agreement, when properly executed by all parties, shall be in effect and shall govern all aspects of the relationship existing between Cass County and the municipal corporation of the City of Beardstown regarding the provision of emergency ambulance services for western Cass County.

Ordained this 21st day of April, 2020 by the City of Beardstown, Illinois, in regular session by:

Attest:

Leslie Harris, Mayor, City of Beardstown

Brian Ruch, City Clerk, City of Beardstown

City of Beardstown\Ambulance\Ambulance Services Contract (West Cass 2020).jic

The Chairman next presents for approval to submit the Downstate Small Business Stabilization Grant Application for Kathy's Kitchen LLC to the State of Illinois Department of Commerce and Economic Opportunity for consideration and approval.

Merriman makes a motion to approve the submittal of the application for Kathy's Kitchen, LLC and Douglass seconds the motion.

The Chairman directs the clerk to call roll.

Roll Call.

Barnett	Yes	Schaefer	Absent	Wessel	Yes
Hagloch	Yes	Starkey	Yes	Noe	Yes
Douglass	Yes	Massie	Yes	Brannan	Yes
Hance	Yes	Merriman	Yes		

As a result of the roll call, the Clerk states that all members present have voted in the affirmative.

The Chairman declares the motion carried.

The Chairman next presents a Board Resolution of Support No. CDBG-01 for Kathy's Kitchen LLC.

Noe makes a motion to approve the Resolution of Support No. CDBG-01 for Kathy's Kitchen, LLC and Starkey seconds the motion.

The Chairman directs the clerk to call roll.

Roll Call.

Barnett	Yes	Schaefer	Absent	Wessel	Yes
Hagloch	Yes	Starkey	Yes	Noe	Yes
Douglass	Yes	Massie	Yes	Brannan	Yes
Hance	Yes	Merriman	Yes		

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As a result of the roll call, the Clerk states that all members present have voted in the affirmative.

The Chairman declares the motion carried.

(See Attached Resolution)

The Chairman presents for approval to submit the Downstate Small Business Stabilization Grant Application for Cagle's Depot Inc to the State of Illinois Department of Commerce and Economic Opportunity for consideration and approval.

Douglass makes a motion to approve the submittal of the application for Cagle's Depot and Massie and seconds.

The Chairman directs the clerk to call roll.

Roll Call.

Barnett	Yes	Schaefer	Absent	Wessel	Yes
Hagloch	Yes	Starkey	Yes	Noe	Yes
Douglass	Yes	Massie	Yes	Brannan	Yes
Hance	Yes	Merriman	Yes		

As a result of the roll call, the Clerk states that all members present have voted in the affirmative.

The Chairman declares the motion carried.

The Chairman next presents a Board Resolution of Support No. CDBG-02 for Cagle's Depot, LLC.

Wessel makes a motion to approve the Resolution of Support No. CDBG-02 for Cagle's Depot, LLC and Merriman seconds the motion.

The Chairman directs the clerk to call roll.

Roll Call.

Barnett	Yes	Schaefer	Absent	Wessel	Yes
Hagloch	Yes	Starkey	Yes	Noe	Yes
Douglass	Yes	Massie	Yes	Brannan	Yes
Hance	Yes	Merriman	Yes		

As a result of the roll call, the Clerk states that all members present have voted in the affirmative.

The Chairman declares the motion carried.

(See Attached Resolution)

The Chairman next presents for approval to submit the Downstate Small Business Stabilization Grant Application for 88 Bar & Grill LLC to the State of Illinois Department of Commerce and Economic Opportunity for consideration and approval.

Massie makes a motion to approve the submittal of the application for 88 Bar & Grill, LLC and Hagloch and seconds the motion.

The Chairman directs the clerk to call roll.

Roll Call.

Barnett	Yes	Schaefer	Absent	Wessel	Yes
Hagloch	Yes	Starkey	Yes	Noe	Yes
Douglass	Yes	Massie	Yes	Brannan	Yes
Hance	Yes	Merriman	Yes		

As a result of the roll call, the Clerk states that all members present have voted in the affirmative.

The Chairman declares the motion carried.

The Chairman next presents a Board Resolution of Support No. CDBG-03 for 88 Bar & Grill, LLC.

Hance makes a motion to approve the Resolution of Support No. CDBG-03 for the 88 Bar & Grill, LLC and Noe seconds the motion.

The Chairman directs the clerk to call roll.

Roll Call.

Barnett	Yes	Schaefer	Absent	Wessel	Yes
Hagloch	Yes	Starkey	Yes	Noe	Yes
Douglass	Yes	Massie	Yes	Brannan	Yes
Hance	Yes	Merriman	Yes		

As a result of the roll call, the Clerk states that all members present have voted in the affirmative.

The Chairman declares the motion carried.

(See Attached Resolution)

The Chairman states there is no need for executive session at this time.

Chairman Barnett would like to thank Shelly Wessel, Cass County Clerk and Travis Cox, Cass County Treasurer, for all of the work they have done for the Downstate Small Business Stabilization Program Grant.

A motion to adjourn at 1:30 p.m., is made by Wessel and seconded by Douglass. The vote is by acclamation and declared carried.



Shelly Wessel
Cass County Clerk